

# GOVERNMENT OF THE REPUBLIC OF MALAWI



Accelerating Malawi's Economic Growth

## ROADS AUTHORITY

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### REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES- INDIVIDUAL SELECTION)

### TRAINING OF CUSTOMS STAFF, FREIGHT FORWARDERS, & SME CROSS BORDER TRADERS (Individual Consultant)

### SADC SUB-REGIONAL TRANSPORT AND TRADE FACILITATION PROJECT

Country: MALAWI

Name of Project: SADC SUB-REGIONAL TRANSPORT AND TRADE FACILITATION PROJECT  
Transport Sector

Financing Agreement reference: 2100150043246

Project ID No.: P-Z1-DB0-253

Procurement Ref. No.: RA/CON/DEV/SADC/2024-25/2

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1. The Government of Malawi *has received* financing from the African Development Bank toward the cost of the *SADC Sub-Regional Transport and Trade Facilitation Project*, and intends to apply part of the agreed amount for this *grant* to payments under the contract for *Training of Customs Staff, Freight Forwarders, and SME Cross Border Traders (Individual Consultant)*.
2. The services included under this assignment are, but not limited to:
  - a) Sensitization of clearing and freight forwarding agents and cross border traders on various trade facilitation initiatives including OSBPs, CBM, STR, NTB online reporting mechanisms and electronic certificate of origin;
  - b) Institutional strengthening of customs administrations and management to share and enhance knowledge and provide advisory services;
  - c) Strengthening customs monitoring and guidance for customs agents to improve their level of compliance; and

- d) Training of customs officials and traders in areas of cross border trade, sanitary and phytosanitary (SPS) measures, customs procedures and market access, targeting Small and Medium Enterprises (SMEs), youth and women.
3. The duration of the assignment is 6 months.
  4. The Roads Authority now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (cover letter, Curriculum Vitae, copies of certificates, description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.).
  5. The Individual Consultant should possess the following qualifications and experience:
    - a) Minimum qualification of Master's Degree in International Trade, Trade Facilitation, or other related qualification.
    - b) At least 10 years' experience in projects of similar nature financed by international organization in the trade and transport facilitation sector, particularly the cross border and logistics facilitation subsector, are required.
    - c) At least some experience in quality infrastructure development, standards and conformity assessment, non-tariff measures, non-tariff barriers and training /capacity building skills; specifically, the expert should be conversant with the Tripartite (COMESA-EAC-SADC) and AfCFTA NTB online reporting and monitoring mechanisms.
    - d) Those with experience in customs administration and specifically in customs and trade processes, transit management, customs procedures and the clearance of goods; proven experience in preparing, organising, delivering and evaluating training events within governmental and non-governmental organisations; and experience in electronic certificate of origin and analysing data, will have an added advantage
    - e) Excellent communication and planning skills and ability to interact with people with various expertise and consolidate their inputs. Additional experience of familiarity with trends in the cross-border trade within the African Continental Free Trade Area (AfCFTA), COMESA, SADC and other Regional Economic Communities.
  6. Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's "**Procurement Framework dated October 2015,** " which is available on the Bank's website at <https://www.afdb.org/en/projects-and-operations/procurement/new-procurement-policy>.
  7. A consultant will be selected in accordance with the Individual Consultant method set out in the Procurement Policy.
  8. Interested consultants may obtain further information at the address below during office hours (07:30 – 16:30).

9. Expressions of interest must be delivered to the address below by 4<sup>th</sup> December 2024 at 16:30 hours and mention “**Expression of Interest – Training of Customs Staff, Freight Forwarders, and SME Cross Border Traders (Individual Consultant)**”.

Attn: Procurement Specialist  
The Chairperson  
Internal Procurement and Disposal Committee  
Roads Authority  
Functional Building, Off Paul Kagame Road  
Private Bag B348, Lilongwe 3, Malawi  
E-mail: [ipc@ra.org.mw](mailto:ipc@ra.org.mw)  
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