

THE GOVERNMENT OF THE REPUBLIC OF MALAWI



ROADS AUTHORITY

REHABILITATION OF MANGOCHI-MAKANJIRA ROAD PROJECT

MINUTES OF TENDER OPENING

Employer	Roads Authority
Project:	Rehabilitation of Makanjira Road
Contract title	Consulting Services for Design Validation and Construction supervision of Mangochi – Makanjira Road
Country	Republic of Malawi
RFB No	RA/DEV/CON/MHC/2024-2025/35
Issued on	30 th September 2024

DATE OF OPENING: 19th February 2025, 10 Hours Local Time

Roads Authority
Functional Buildings, Off Paul Kagame Road, Private Bag B346
Lilongwe 3, Malawi

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MINUTES OF THE OPENING OF TENDER OPENING

1. Introduction

The head of procurement of the Roads Authority presided over the opening process, welcomed everyone present, and introduced the Roads Authority team and the Project Implementation Unit.

2. Submission of tender documents

The RA explained that tender documents were submitted by hand. The RA had advised all applicant that tender submission would close on 19th February 2025 at 10:00 Hours Central African Time.

As at the close of time for the submission of tenders, the bids received were identified by a number. (Annex 1). The total number of bids received were Three(3):

S/N	Name of firm and contact details
1	Pace- Saudi Arabian Consulting Engineering Office +966 114614401 Email: rami.guttaineh@pace-me.com
2	Engineering & Research International & Engineering Consultants (ERi) +966 114793928 Email: eri-riyadh@erigeosciences.com
3	ENWAN CONSULTANT BUREAU +966114655708 Email: Enwan2000@yahoo.com

3. Opening of bids

3.1. Attendance

All bidders who attended the opening session filled and signed for the attendance register (Appendix 2).

3.2. Opening process of bids

Opening of bids was conducted immediately after close for the submission of bids. The tender opening took place at Roads Authority Head Office Functional Building Lilongwe as communicated to bidders through Circular letter No. 1-3.

The meeting was further informed that there were no withdraws and no substitutions in the submission of the bids.

The opening session proceeded with opening of the bids and each of the tenders was identified with same identification number as at the time of tender submission (Annex 3).

The technical proposal was opened and the financial part was kept unopened for safe keeping.

3.3. Remarks and Observations

It was observed that no package was received late and all bids submitted were opened.

4. Conclusion

The meeting was closed at the end of the opening of bids and all bidders were informed that minutes of tender opening would be available on RA website, www.ra.org.mw and that each bidder present will receive the minutes.



Moses Malinda

PROCUREMENT MANAGER

ANNEXES

ANNEX 1: TENDER SUBMISSION RECORD

**ANNEX 2:TENDER OPENING ATTENDANCE
REGISTER**

ANNEX 3: TENDER OPENING RECORD